

#### 8.4.20 For the Newsletter and website – 3 items

##### FIRST ITEM

### **Offertory Giving whilst church services remain suspended**

Several parishioners have asked how they can continue their Offertory Giving – here are the options depending on how you would prefer to pay:

#### **1. If you prefer to use Online Banking:**

You can set up a standing order for donations to the parish, using the following information:

Bank: NatWest

Sort Code: 60-06-11

Account Number: 46898093

Account Name: Northampton Roman Catholic Diocesan Trust

For Payment Ref please use St Joseph and St Clare, Aylesbury

#### **2. If you prefer to pay online but do not use Online Banking:**

Our Diocesan website has an online donation facility through Virgin Money Giving. The first time you use it you will have to create a Virgin Money Giving account if you do not already have one.

Go to the Diocese of Northampton website at [www.northamptondiocese.org](http://www.northamptondiocese.org). On the Home Page scroll down to the box marked Donate and click on it and follow the instructions. Detailed step-by step instructions for using the Virgin Money Giving system can be found under News on the parish website.

Please note:

- Until the donation system is changed please use the option to pay a Single Amount and **not** the option to Pay Monthly. This is because the Pay Monthly screen does not allow you to identify who the donation is going to. Therefore, all donations under Pay Monthly will go to the Diocese.
- In the Leave a Message box please enter “St Joseph and St Clare, Aylesbury” so that your donation is credited to the parish.
- Please aim to repeat this monthly if you can.

### **3. If you do not use the internet for any payments:**

You may send in a cheque by post, perhaps monthly, payable to St Joseph and St Clare Parish.

If you prefer to continue to give using the **envelopes** or **by cash**, then please put the money aside each week, perhaps in a piggybank, and when we are back to normality bring to the presbytery.

If you are passing the Presbytery, you may deposit cash in a sealed envelope. Please mark it clearly that it is for Offertory Giving or First Collection. But please do not make a special trip for this purpose and only do this if you can keep safe and not breach the Government's regulations.

If you wish to take out a Standing Order set up manually with the Diocese, we are unable to progress these now, but we would be able to do so once restrictions are lifted.

## SECOND ITEM

### **Our Easter Offering to Canon John**

As you know, our Offertory Giving at Easter is personal to our parish priest. To assist you in making a donation that can be identified as your Easter Offering, and not included in other giving, please choose one of the following methods:

1. If you prefer to use **Online Banking**, you can make a one-off payment using the following information:

Bank: NatWest

Sort Code: 60-06-11

Account Number: 46898093

Account Name: Northampton Roman Catholic Diocesan Trust

For Payment Ref please use: Canon John Beirne Easter Offering 2020

### **2. Make your donation online**

You can use the online donation facility provided through Virgin Money Giving on the Diocesan website. The first time you use it you will have to create a Virgin Money Giving account if you do not already have one.

Go to the Diocese of Northampton website at [www.northamptondiocese.org](http://www.northamptondiocese.org). On the Home Page scroll down to the box marked Donate and click on it and follow the

instructions. Detailed step-by step instructions for using the Virgin Money Giving system can be found under News on the parish website.

Please note that it is essential that you enter in the *Leave a Message* box “Easter Offering 2020 for Canon John Beirne” to ensure that your donation gets to Canon John. You can add the name of the parish if you wish although it isn’t necessary, but you must include the name of the priest.

Please note that this donation is not eligible for Gift Aid.

### **3. Pay by cheque posted to the presbytery.**

Please make the cheque out to St Joseph and St Clare Parish, and write on the back of the cheque “Easter Offering 2020 Canon J Beirne.”

### **4. Cash**

If you are passing the Presbytery, you may deposit cash in a sealed envelope. Please mark it clearly that it is for the Easter Offering. But please do not make a special trip for this purpose and only do this if you can keep safe and not breach the Government’s regulations.

## **THIRD ITEM**

### **Step-by-step guide to using Virgin Money Giving to make your donation**

This is how to donate using the online system accessible through the Diocese website. Please be aware that the system itself may be amended in the coming weeks and we will update these if that happens. Please also note that we are likely to use this for other parish fundraising. If so, we will provide specific advice at the time.

- Go to the Diocese of Northampton website at [www.northamptondiocese.org](http://www.northamptondiocese.org);
- On the Home Page scroll down to the box marked Donate and click on it;
- On the Donations page scroll down to the Online Donations box and click on the Virgin Money Giving symbol;
- On the My Donations page under “How would you like to donate?” please check the **Single Amount** box NOT the Pay Monthly box. (*This is to enable your donation to be given to the parish. Currently if you use the Pay Monthly option, the money will go to the Diocese*);
- Choose your amount;

- There is an option to pay the transaction fees for this donation. Check the box if you wish to do so, otherwise leave blank;
- In the box Leave a Message please enter the appropriate text to identify the recipient of your donation:
  - For Offertory Giving please enter “**St Joseph and St Clare Parish, Aylesbury**”;
  - For the Easter Offering to our priest please enter “**Easter Offering 2020 for Canon John Beirne**”;
  - For future events such as the Sponsored Walk, we will advise at the time.
  - If this box is left blank, the donation will go to the Diocese.
- There is a box to leave your name or a nickname – this is optional and can be left blank;
- Then click the option to Pay by Card or use PayPal;
- On the next page enter your email in the box. Click Continue or the option to continue with Facebook. If you do NOT have an existing Virgin Money Giving account, then the next few steps are to set one up:
  - Enter name and address and confirm Over 18 in the relevant boxes and check the box to set up an account;
  - Create a password and click to create the account;
  - On the next page (Step 3 About Your Donation) click Yes or No in reply to the question about Gift Aid. *(Please note that donations to the parish are eligible for Gift Aid but donations to individual priests are not.)*
  - Click Continue and review your donation on the next page. There are options to remember your card details and to be contacted. Check the box to confirm you have read the Terms and Conditions and click Donate Now;
  - On the next page (Step 5) enter your payment details and complete the transaction.
- You will receive an email receipt from Virgin Money Giving for your donation.